



## **SUMMONS**

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE HART DISTRICT COUNCIL  
WILL BE HELD IN COUNCIL CHAMBER ON THURSDAY, 24TH NOVEMBER, 2022  
AT 7.00 PM

Chief Executive

CIVIC OFFICES, HARLINGTON WAY  
FLEET, HAMPSHIRE GU51 4AE

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## **AGENDA**

**This Agenda and associated appendices are provided in electronic form only and are published on the Hart District Council Website.**

**Please download all papers through the Modern.Gov app before the meeting.**

- **At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- **The Chairman will announce that this meeting will be recorded and that anyone remaining at the meeting had provided their consent to any such recording.**

### **1 MINUTES OF PREVIOUS MEETING (Pages 5 - 10)**

To confirm the Minutes of the Council Meeting held on 29<sup>th</sup> September 2022.

### **2 APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Members\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

### **3 DECLARATIONS OF INTEREST**

To declare disposable pecuniary, and any other interests\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they may have an interest to declare.

#### **4 URGENT ACTION: CONFIRMATION OF APPOINTMENT OF HEAD OF PAID SERVICES AND MONITORING OFFICER**

Confirmation of urgent action taken by the Chairman and Leader of the Council regarding the appointments to the statutory roles of:

- Head of Paid Services - Mr Daryl Phillips (with no change to Mr Phillips's current duties as Returning Officer and Electoral Registration Officer).
- Monitoring Officer - Ms Stephanie Baker (in addition to her current duties as Development Management and Building Control Manager) which took effect from Monday 24th October 2022.

#### **5 COUNCIL PROCEDURE RULE 12 - QUESTIONS BY THE PUBLIC**

To receive any questions from members of the public submitted pursuant to Council Procedure Rule 12.

*Note: The text of any question under Council Procedure Rule 12 must be given to the **Chief Executive** (email [committeeservices@hart.gov.uk](mailto:committeeservices@hart.gov.uk)) no later than Noon on Friday, 18<sup>th</sup> November 2022.*

#### **6 COUNCIL PROCEDURE RULE 14 - QUESTIONS BY MEMBERS**

To receive any questions from Members submitted pursuant to Council Procedure Rule 14.

*Note: The text of any question under the Council Procedure Rule 14.3 must be given to the **Chief Executive** (email [committeeservices@hart.gov.uk](mailto:committeeservices@hart.gov.uk)) not later than 5.00pm on Monday 21<sup>st</sup> November 2022.*

The text of any question under Council Procedure Rule 14.4 must be submitted to the **Chief Executive before 10.00am on Thursday 24<sup>th</sup> November 2022.**

#### **7 MINUTES OF COMMITTEES (Pages 11 - 56)**

The Minutes of the following Committees, which met on the dates shown, are submitted.

In accordance with Council Procedure Rule 14.1, Members are allowed to put questions at Council without Notice in respect of any matters in the Minutes to the Leader of the Council or any Chairman of the relevant meeting at the time those Minutes are received by Council.

<b>Meeting</b>	<b>Date</b>	<b>Page Numbers</b>	<b>For Decision</b>
Cabinet	6 <sup>th</sup> October 2022	11-15	
Cabinet (draft)	3 <sup>rd</sup> November 2022	16-21	
Overview & Scrutiny	27 <sup>th</sup> September 2022	22-25	
Overview & Scrutiny (draft)	8 <sup>th</sup> November 2022	26-29	
Audit (draft)	25 <sup>th</sup> October 2022	30-34	Item 12
Licensing (draft)	4 <sup>th</sup> October 2022	35-36	
Planning	21 <sup>st</sup> September 2022	37-43	
Planning Enforcement Sub Committee (draft)	17 <sup>th</sup> October 2022	44-47	
Planning (draft)	19 <sup>th</sup> October 2022	48-51	
Staffing	20 <sup>th</sup> October 2022	52-54	

## **8 CHAIRMAN'S ANNOUNCEMENTS**

## **9 CABINET MEMBERS' ANNOUNCEMENTS**

## **10 CHIEF EXECUTIVE'S REPORTS**

## **11 POLLING DISTRICT AND POLLING PLACE REVIEW – HOOK AND YATELEY WEST (Pages 57 - 62)**

The report sets out a proposal to create two new polling districts in the Hook Ward, with a new polling place being allocated.

The report also sets out details of the proposed new polling place for the Yateley West Ward.

### **RECOMMENDATION**

A. The Hook ward be split into three polling districts: Rotherwick, Hook East and Hook West.

B. The 3rd Bramshill Scout Lodge, Monteagle Lane be designated as the polling

place for the Tudor and Vigo (YT) polling district.

## **12 INDEPENDENT MEMBERS OF AUDIT COMMITTEE**

The Audit Committee had considered the appointment of two independent members of its Committee and were bringing to Council the following recommendations:

### **RECOMMENDATION**

1. The Audit Committee recommends to Council that it approves the appointment of two non-voting independent persons to the Audit Committee. This will be for a period of 3 years, commencing 1<sup>st</sup> March 2023.
2. The Committee further recommends to Council the constitution should be updated to include for the appointment of no more than two independent co-opted persons to the Audit Committee.
3. It is also recommended to Council approval is given to the payment of an allowance to the independent persons of the Audit Committee

## **13 OUTSIDE BODIES - FEEDBACK FROM MEMBERS**

To receive any feedback from Members who are representatives of the Council on an Outside Body.

**Date of Publication: Wednesday, 16 November 2022**